



मैट्स विश्वविद्यालय

MATS UNIVERSITY



University Campus: Gullu, Aarang, Raipur – 493441 | Raipur Campus: MATS Tower, Pandri, Raipur – 492004
Phone : +91-771-40789 95/96/98 Fax : +91-771-40789 97
E-Mail: registrar@matsuniversity.ac.in Website : www.matsuniversity.ac.in

MINUTES OF MEETING

Date: 11.02.2023 and **Time:** 12:30 P.M. - 01:30 P.M.

Venue: Board Room, Pandri Campus

Chaired by: Mr. Gokulananda Panda

Agenda: Regarding NAAC AQAR 2021-22 and Preparation of SSR

Following members were present:

S. No.	Members	Position
1.	Mr. Gokulananda Panda	Registrar
2.	Dr. Jyoti Janaswamy	Dean (Academics)
3.	Dr. Shaista Ansari	Criterion I Owner
4.	Dr. Sunita Kushwaha	Criterion I Member
5.	Dr. A. J. Khan	Criterion II Owner (Online)
6.	Mr. Prashant Kumar	Criterion II Member (Online)
7.	Mr. Apurv Verma	Criterion II Member (Online)
8.	Dr. Samir Panigrahi	Criterion III Owner
9.	Dr. Bhavana Narain	Criterion III Member
10.	Dr. Umesh Gupta	Criterion IV Owner
11.	Dr. Nitin Kalla	Criterion IV Member
12.	Dr. Gyanesh Shrivastava	Criterion V Owner
13.	Mr. V. Suresh Pillai	Criterion V Member
14.	Dr. V. P. Roy	Criterion VI Member
15.	Dr. Akshita Sharma	Criterion VI Member
16.	Dr. Bharti Pujari	Criterion VII Member
17.	Mr. Amrik Kundu	Asst. Registrar

Following are the Minutes of the Meeting:

- Review of AQAR 2021 – 22 was taken – Criterion II data is pending which will be completed by today i.e. 11.02.2023 (Saturday). Final review of the filled in data of AQAR 2021 – 22 will be taken by Hon'ble Vice Chancellor Sir and Registrar Sir on 13.02.2023 (Monday) and the AQAR for 2021 – 22 will be submitted thereafter.



मैट्स विश्वविद्यालय MATS UNIVERSITY



University Campus: Gullu, Aarang, Raipur – 493441 | **Raipur Campus:** MATS Tower, Pandri, Raipur – 492004
Phone : +91-771-40789 95/96/98 **Fax :** +91-771-40789 97
E-Mail: registrar@matsuniversity.ac.in **Website :** www.matsuniversity.ac.in

- For the preparation of SSR, following has been done by the respective criteria:
 - Comparison of AQARs for the last 4 years.
 - Write-Up of AQARs is on – going: expected to be completed by next week.
- Criterion II work is pending in this regard. It has been instructed by Registrar Sir to complete the same at the earliest and submit the review/problems faced by Criterion II Owners/Members on or before 15.02.2023 (Wednesday).
- The deficiencies faced during preparation of SSR data was discussed and the following has been suggested by Registrar Sir:
 - To conduct departmental audits by the respective Criteria Owners and Members for the data of the supporting documents which are not present in previously submitted AQARs.
 - To complete the remaining work of SSR data including preliminary write-ups.
 - The work for AQAR 2022 – 23 will also be started alongside SSR.
 - For bifurcation of Budget Heads, Criteria III and VI Owners have been asked to submit a list of Heads required from their end and submit it to Registrar's Office for further process.
 - A schedule for departmental audit to be made and submitted for approval including visit to departments of Aarang campus by Criterion I and also by other criteria, if required
 - The Committee for NAAC AQAR/SSR to be reviewed and recommendations to be sent by Dean (Academics) Madam for further approval.
 - The schedule of next meeting with the agenda will be intimated in due course of time.

The meeting ended with a vote of thanks to the Chair.

Prepared by: Mr. Amrik Kundu
(Asst. Registrar)

As per Order by: Mr. Gokulananda Panda
(Registrar)