

Code of Ethics to check malpractices and plagiarism in Research

The University has proposed following guidelines for plagiarism check:

GUIDELINES FOR PLAGIARISM CHECK

Definition:

'Plagiarism' is the unacknowledged use of another person's work as one's own work. Plagiarism involves copying of Phrases, clauses, sentences, paragraphs, or longer extracts from published or unpublished work including from internet without acknowledgement of the source. Plagiarism has been taken up very seriously by the University. Policy regarding plagiarism has been made and widely circulated. Every stakeholder is expected to maintain high level of academic standards through integrity.

Types of Plagiarism:

- (a) Quoting directly another person's language, data illustration, tables, etc. without due acknowledgement of the source.
- (b) Copying a section of book/article/report/monograph/dissertation/thesis without proper citation.
- (c) Buying, stealing or borrowing assignments, experiments/results.
- (d) Paragraphing the work of other without due acknowledgements.
- (e) Using ideas of someone else without crediting the originator.
- (f) Copying, cutting and pasting from the internet or online source and submitting as one's own work without giving proper reference/citation.

Self Plagiarism-

In case of self Plagiarism or cases where published work of the student is shown as Plagiarism in the check (plagiarism test through an authenticate software), a certificate (Plagiarism Self Exclusion Certificate, attached) has to be issued by the Supervisor specifying and attaching the articles that have been published by the student from thesis work. Only these articles should be excluded from the check. No other article of the Supervisor or the student should be excluded from the check. This will be for reference of the library which will perform the final check.

Process for Plagiarism Check-

- A plagiarism check is mandatory prior to the submission of thesis.
- All Ph. D thesis must undergo a plagiarism check by an authenticate software.
- Self plagiarism will be excluded upon getting an affidavit for the same. (Annexure attached)

- The candidate shall submit the plagiarism verification report checked either by the central library of MATS University or any other agency to the chairman DRC of the respective subject for approval.
- Upon approval of the same the final plagiarism report shall be appended in his/her thesis before submission.
- The following criteria of exclusion shall be followed while generation the plagiarism report-
 - (a) Quotes
 - (b) Bibliography
 - (c) Phrases
 - (d) Small matches up to ten words
 - (e) Mathematical formula
 - (f) Name of institution, department etc.
 - (g) Table and graphs.
- Vice Chancellor shall be the final authority for decision regarding any ambiguity/conflict/direction in this regard.